



All welcome, no exceptions, come as you are.

Role Title	St Paul's children's church Helper	Reports to	<i>Helen Brooks</i> <i>(St Paul's cc co-ordinator)</i> <u>helenmbrooks@hotmail.co.uk</u>
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ROLE SUMMARY

What is the role's main purpose:

To support the session leader in one of the children's church groups (4-9 yr olds ,or 10+ yr olds). This involves making them welcome, supporting their engagement in the topic, and helping with practical things (e.g. with crafts, or with joining in a game or discussion). This shows God's love in action, and helps the children and young people grow in the Christian faith.

Children's church takes place in the hall during the 11.15 Sunday service at St Paul's. We ask volunteers, if possible, to commit to one Sunday a month.

RESPONSIBILITIES

Key area	Tasks
Practicalities	Helpers do not need to plan the session beforehand, just be there on the day. We ask all volunteers, on the Sundays they are on the rota, to help set up the hall – arriving at 10.45 am - and to put everything away after the service (which takes about 10-15 minutes). During children's church, you will need to help with the activities e.g.

	help supervise games, join in discussions, help with crafts etc.
	All volunteers for children's church are required to undertake safeguarding training (see below). No specific training is required for helping, but I recommend coming to observe a session before starting. We have a "Guide to St Paul's children's church" for new volunteers. We hold a short "cake and chat" meeting after the 11.15 service once a term, to share ideas, and plan ahead. We occasionally offer informal training sessions.
	You will always have a leader in the session. We are a supportive and friendly team, so if in doubt, just ask Helen, or any of the team.
Safeguarding	Your role involves direct contact with children in children's church so safeguarding is very important.
	You will be required to undertake relevant safeguarding training. Before you begin, you will be required to complete courses in Basic Awareness and Foundation training. You will also need to complete Domestic Abuse Awareness training during your first year. Training can usually be done on-line.
	You will be expected to work within the policy and procedures of the relevant safeguarding policy, by sharing any concerns with the parish Safeguarding Leads. Further details, including contact details for our Safeguarding Leads are on the parish website's safeguarding

	page: https://hernehillparish.org.uk/safeguarding/
Health and Safety	There is a “one pager” of essential health and safety information which is visible and accessible to all volunteers each week, and is circulated by email, as is the risk assessment. You need to record/report any accidents, near-misses or concerns to Helen.
	We want you to be able to flourish in this role, so please speak to Helen or a member of the clergy if we can support you in any way.

SAFEGUARDING

DBS Check Level

Specify:

- *Enhanced with barred check with children*

Church of England Safeguarding Training

Specify all required:

- *Basic*
- *Foundation*
- *Raising awareness of Domestic Abuse*



ANY ADDITIONAL REQUIREMENTS

- *Enjoy being with children*
- *Willingness to work in a team*

ROLE APPROVALS

Name and role	Review date	Status
Ben Goodyear, Vicar	July 31st 2027	Final approved