



All welcome, no exceptions, come as you are.

Role Title	St Paul's Children's Church Session leader	Reports to	<i>Helen Brooks</i> <i>(St Paul's cc co-ordinator)</i> <u>helenmbrooks@hotmail.co.uk</u>
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ROLE SUMMARY

What is the role's main purpose:

To plan, prepare and lead a session in children's church for one of the groups (4-9 yr olds ,or 10+ yr olds). This helps to nurture our children and young people in the Christian faith, so they can know and love Jesus.

Children's church takes place in the hall during the 11.15 Sunday service at St Paul's. We ask volunteers, if possible, to commit to one Sunday a month.

RESPONSIBILITIES

Key area	Tasks
Practicalities	You will need to allow time in the week to plan and prepare your session, so you are ready to lead the session on Sunday morning. You will need to prepare an age-appropriate session of about 30-40 minutes, with a range of activities related to the topic you are covering. You will have access to online and other resources to give you ideas and

	suggestions. We ask all volunteers, on the Sundays they are on the rota, to help set up the hall – arriving at 10.45 am - and to put everything away after the service (which takes about 10-15 minutes).
	<i>Training</i> All volunteers for children’s church are required to undertake safeguarding training (see below). No specific training is required for leading, but I strongly recommend being a helper for at least one session before leading a session, or sitting in to observe a session. We have a “Guide to St Paul’s children’s church” for new volunteers. We hold a short “cake and chat” meeting after the 11.15 service once a term, to share ideas, and plan ahead. We occasionally have informal training sessions.
	<i>Support</i> You will always have a volunteer helper in the session to support you. To help you plan and prepare we mostly use an online resource (“Energize”). You will be shown how to access this. It offers all kinds of suggestions and ideas for activities to engage children and youth in the topic. The parish follows a children’s church curriculum, so you will know before you prepare what topic you will be covering. We also have a template to help you plan your session. We are a supportive and friendly team, so if in doubt, just ask Helen, or any of the team.

Safeguarding	Your role involves direct contact with children in children's church so safeguarding is very important.
	You will be required to undertake relevant safeguarding training. Before you begin, you will be required to complete courses in Basic Awareness and Foundation training. You will also need to complete Domestic Abuse Awareness training during your first year. Training can usually be done on-line.
	You will be expected to work within the policy and procedures of the relevant safeguarding policy, by sharing any concerns with the parish Safeguarding Leads. Further details, including contact details for our Safeguarding Leads are on the parish website's safeguarding page: https://hernehillparish.org.uk/safeguarding/
Health and Safety	There is a "one pager" of essential health and safety information which is visible and accessible to all volunteers each week, and is circulated by email, as is the risk assessment. You need to record/report any accidents, near-misses or concerns to Helen.
	We want you to be able to flourish in this role, so please speak to Helen or a member of the clergy if we can support you in any way.

SAFEGUARDING

DBS Check Level

Specify:

- *Enhanced with barred check with children*

Church of England Safeguarding

Training

Specify all required:

- *Basic*
- *Foundation*
- *Raising awareness of Domestic Abuse*



ANY ADDITIONAL REQUIREMENTS

- *Enjoy being with children*
- *Willingness to work in a team*

ROLE APPROVALS

Name and role	Review date	Status
Ben Goodyear, Vicar	July 31st 2027	Final