



Role	Hope Café Welcome	Reports to	Beckee Lewis
Title	Team Volunteer		This role is supervised

ROLE SUMMARY

To offer a warm, friendly welcome in a relaxed café setting, helping everyone feel at home in our parish community.

Being comfortable with the café being based in a church, and if willing, be able to pray with people.

Hope Café Thursdays Term time @ St Paul’s Church. Hours vary between 10am-5pm

RESPONSIBILITIES

Key area	Tasks
Practicalities	Friendly, approachable, and enjoys meeting new people.
	Keep the café area clean, tidy, and well-stocked.
	Work collaboratively with other volunteers and staff.
Safeguarding	You will be expected to work within the policy and procedures of the relevant safeguarding policy, by sharing any concerns with the Parish Safeguarding Officer.

Health and Safety	Your supervisor will help you familiarise yourself with the Risk Assessment for the activity and record/report to them any near misses or concerns.
	We want you to be able to flourish in this role, so please speak to your supervisor or a member of the clergy if we can support you in any way.

SAFEGUARDING

DBS Check Level

Basic

**Church of England Safeguarding
Training – Basic**

ROLE APPROVALS

Name and role	Review date	Status
Ben Goodyear, Vicar	July 31st 2026	Final