



All welcome, no exceptions, come as you are.

Role Title	Hope Café Kitchen Volunteer	Reports to	Beckee Lewis This role is supervised
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ROLE SUMMARY

The tasks include preparing and serving tea, coffee, and light snacks, maintaining cleanliness and organisation in the café area, collaborating with other volunteers and staff, and adhering to food safety and hygiene standards.

When? Thursdays, term time @ St Paul's Church, Hours vary between 10am - 5pm.

RESPONSIBILITIES

Key area	Tasks
Practicalities	To offer a warm, friendly welcome and serve refreshments in a relaxed café setting, helping everyone feel at home in our parish community.
	Training required. Level 2 Food Hygiene - cost covered by the church
Safeguarding	Your role involves contact with children, young people and vulnerable adults, both direct and indirect, as follows:
	You will be required to attend relevant safeguarding training.

	You will be expected to work within the policy and procedures of the relevant safeguarding policy, by sharing any concerns with the Parish Safeguarding Officer.
Health and Safety	Your supervisor will help you familiarise yourself with the Risk Assessment for the activity and record/report to them any near misses or concerns.
	We want you to be able to flourish in this role, so please speak to your supervisor or a member of the clergy if we can support you in any way.

SAFEGUARDING

DBS Check Level

None

Church of England Safeguarding Training

None

ROLE APPROVALS

Name and role	Review date	Status
Ben Goodyear, Vicar	July 31st 2026	Final